

Payment Guidelines: LSR Water Supply Corporation Water Bills

- Water meters are read at the end of each month.
- Water invoices are sent to customers by the 5th of each month via electronic mail. Invoices are included and may be printed for your records. An email address is required and must be kept current with the LSR WSC.
- Water bills are due on the 21st of the month or the first workday after the 21st.
- If payment is not received in the prescribed time frame, a late notice will be mailed to the property owner.
- A late fee of \$10.00 or 10% of the current water bill is applied, whichever is greater.
- Approximately 10 days after a late notice is mailed, a disconnect notice and a notice of overdue water bill will be mailed to the property owner.
- If payment is not received within 12 days of the late notice, water service will be disconnected.
- A \$50.00 reconnect fee is added and water service will not be restored until overdue water bill, late fee and reconnect charge are paid. Water service will be restored within 24 hours of payment.

Payments:

Payment may be made using the “Pay Now” feature in your emailed invoice. This allows credit card, debit card, or bank transfer (ACH) processing.

Personal checks, cashier checks, and money orders are accepted (see below).

NO cash payments are accepted.

NO postdated or 3rd party checks are accepted.

Partial payments will be credited, but will not prevent late fee and reconnect fees from being assessed if balance is not received on time.

Non sufficient fund checks will result in a \$25.00 charge to the property owner.

Any overpayments will be credited to the property owner’s account.

Payments cannot be accepted at the Lost Springs Ranch bookkeeper’s office.

If not paying on-line, please mail check/money order payments for water bills to:

**LSR Water Supply Corporation
P.O. Box 1404
Wimberley, TX 78676**